

# OMENA-TRAVERSE YACHT CLUB

## GENERAL POLICIES

The Club's season begins Memorial Day and ends Labor Day. During the season the clubhouse and grounds are open and available for use from approximately 8:00 AM until dusk.

Each member of the OTYC shares equally in the ownership of and responsibility for the Club and its property. Our mutual comfort, enjoyment, and safety require certain policies regarding use of the Clubhouse and property.

- The Member or Guest Member must be present when any of the OTYC facilities are used by their guests.
- A Member is defined as an Adult Family or Single Member and any child of an Adult Member under age 26; or a Guest Member approved by the Board and granted a short-term membership.
  - An Adult Member/Guest Member's grandchild under age 26 may use club property just as the Members' children.
  - All other family members are guests and must be accompanied by the Member/Guest Member when using OTYC facilities.
- There is no full-time maintenance staff. Members are expected to clean up after themselves and if they encounter any debris, pitch in to keep the Club looking neat and clean.
- No pets are allowed on the grounds.
- A child under the age of 8 years must be accompanied by a parent or designated guardian (over age 12) when on Club property. However, when on the waterfront, a child 8 years and younger must be accompanied by an adult at all times.
- The use of alcoholic beverages on Club property is limited to persons of legal drinking age (21 years and older) who are attending Club sponsored events. Responsible drinking is expected. No excessive use is permitted or tolerated and if such person is a Member or Guest Member, their membership may be subject to suspension or termination at the Board's discretion.
- No Smoking is permitted anywhere on the OTYC premises; inside or outside of the building or on the grounds.
- Adults and older children may be in the playground area. However, the equipment is for the sole use of children under 14 years of age.

## WEDNESDAY POTLUCK DINNERS

- Members/Guest Members and their guests are welcome at all Potlucks.
- Members/Guest Members must sign up by the deadline of noon on the Monday prior to the Potluck. Signup sheets are posted on the bulletin board in the Clubhouse.

- A Member/Guest Member signed up for Potluck must bring a hot dish or salad in the following quantity:

*For each person in your group (12 years and older) bring FIVE GENEROUS SERVINGS of your hot dish or salad. Example:*

- 2 people bring 10 servings*
- 3 people bring 15 servings*
- 4 people bring 20 servings*
- 5 people bring 25 servings*
- 6 people bring 30 servings*

The Serving Quantity Guidelines are also posted on the Club bulletin board. Members with children should be generous when preparing their Potluck dishes.

- Members/Guest Members shall bring their own beverage, placemats, flatware, plates, glasses, and napkins for their group. The Club provides decaffeinated coffee and dessert.
- Attire should be neat, but casual.
- The Potluck hosts will impose a limit on the number of attendees based on the building's capacity.
- Members/Guest Members requesting attendance after the deadline must contact one of the hosts directly for approval.
- Happy Hour occurs before the Potluck dinner and is BYOB. The Social Committee will provide ice, mixers, and refreshments for children.
- Everyone attending is expected to assist in cleaning up the Club following the Potluck dinner.
- A small fee for each attendee, adult and child, will be collected during the meal.
- Children must be supervised so as not to disrupt the announcements during or following dinner.

## **CATERED DINNERS**

Several adults-only catered dinners are held on Monday evenings at the Club. Sign-up sheets are posted on the bulletin board in the Clubhouse and on the outside bulletin board at the end of the driveway on Omena Point Road. They will include a brief description of the dinner, deadline to sign up and the cost of the dinner. Payment is made payable to the caterer and paid at the event. "No shows" remain obligated to pay.

## **SPECIAL EVENTS**

Special events, such as boat races, tennis and pickleball tournaments, picnics and receptions are planned for Members/Guest Members and will be announced on the website

(www.OTYC.club), on the Club bulletin board, in Scuttlebutt and in the Omena- Traverse Breeze. We welcome new ideas for a fun activity, so please speak up! Call the appropriate Committee Chair or the Commodore with your idea.

## YOUTH PROGRAM

The Club sponsors a program of instruction and activities for young people 6 to 14 years old. Parents and/or grandparents of participants are expected to assist when requested by the Youth Director. Assistance is usually in the form of chaperoning or providing transportation for off-site activities.

## TENNIS

- The tennis court is for use by Members/Guest Members and their guests. The Member/Guest Member must be present when the court is used by any guests.
- Players should wear appropriate attire and observe the rules of etiquette.
- Demand for court time varies. Players should consult the tennis board at the base of the stairs to the tennis court for the current reservation policy and for court sign up.
- Brooms, roller, and a leaf blower are available courtside for use when necessary.
- Skateboarding is not permitted on the tennis court.

## WATERFRONT

- The Club does not provide supervision for waterfront activities.
- Children 8 years and younger must be accompanied by an adult at all times on the waterfront.
- NO running or roughhousing is permitted on the dock.
- All persons participating in Club sanctioned boating events are required to wear US Coast Guard approved life vests.
- Operators of boats, including sailboats and jet skis, must adhere to the Rules of Boating Safety and the laws of the State of Michigan.
- The OTYC Sunfish and other beached craft may be used by Members/Guest Members **and their guests** when the Youth Program is not in session as per the Watercraft Policy. It is expected that those using the boats will be sufficiently knowledgeable in: the operation of the craft; safety measures necessary during use; securing the craft upon completion of use.
- There is no charge for Members/Guest Members to pull small boats up on the cove near the launch ramp.
- There is no charge for Members/Guest Members to use the launch ramp, but the Member/Guest Member must be present. Members/Guest Members are responsible for ensuring the ramp is locked at all times when not in use.

- Dock slips are typically rented for the season and are only available to Members/Guest Members with prior permission and for possible short-term rental. Boats moored in the dock slips are private property and are not to be borrowed or boarded without the owner's permission. Contact the Waterfront Chair for further information regarding slip rental.

## MEMBERSHIP

- Members should notify the Membership Chair of any changes in address, phone number, cell number, email address, billing address, membership status, etc. so that the OTYC records may be kept current.
- The Application Package for Guest Membership may be requested from the Membership Chair. At that time, the Applicant will be asked to identify two Adult Members who have agreed to serve as the Applicant's Sponsors in applying for Guest Membership. Sponsors will be required to submit a Letter of Recommendation to the Membership Committee regarding the Guest Member's interests, activities, and anticipated contribution to the enhancement of the Club. The Member Sponsor must actively know the applicant(s) well enough to satisfactorily complete the Sponsor Letter. Members of the Board may be Sponsors, however, Board Members may not vote on the Guest Member they sponsored. The fully completed Application, Letters of Recommendation from two different, unrelated Members must be received by the Membership Chair **no later than April 1**. Upon notification of acceptance into Guest Membership, the Applicant will send dues payment to **OTYC Treasurer, P.O. Box 103, Omena, MI 49674**.
- After April 1, but prior to notification by the Commodore of acceptance into Guest Membership, all Applicants must be accompanied by Adult Members at Club functions or events. Please refer to the Guest Membership Application package for further information on the membership process.
- A Legacy Member, as defined by the OTYC by-laws, may transition to an Adult Membership (Family or Single) without an initiation fee and by payment of annual dues.

## BOARD OF DIRECTORS/MEMBERSHIP COMMUNICATION

- The Board meets on a regular basis, usually monthly. The Membership will be notified of meeting dates on the [www.OTYC.club](http://www.OTYC.club) web site calendar. A member who wishes to observe a Board Meeting must notify the Secretary prior to the meeting.
- Upon Board approval, the prior month's Board Meeting Minutes will be posted on the membership password-protected page of the [www.OTYC.club](http://www.OTYC.club) web site.
- **Notification of Changes in Articles of Incorporation and/or Bylaws:** Any change in the Articles of Incorporation or Bylaws will be posted on the [www.OTYC.club](http://www.OTYC.club) web site and published in the next editions of Scuttlebutt and the Omena-Traverse Breeze. Should the change be by Board amendment, the announcement will include an explanation of the circumstances which required the change to be made without membership prior input.